

## Registrant Board Members

Regional Electoral District 1	Rebecca Martin, PAg (Vice Chair); Natasha Neumann, PAg
Regional Electoral District 2	Jessica Morgan, PAg (Chair); William Shaw, PAg
Regional Electoral District 3	Warren Mills, PAg; Kirk Phair, PAg (Treasurer); Yasemin Parkinson, PAg
Past President (non-voting)	Jane Kerner, PAg
Lay Board Members	Brock Endean, Carla Corbett Schiller, RPBio, Aiden Wiechula, RPF
Lay Board Members (absent)	Matthew Voell J.D.
BCIA Staff	JP Ellson, CEO/Registrar & General Council Laurena Olsen, Deputy Registrar Tess Karuvetti, Admin and Finance Officer (recorder)

## The meeting was called to order at 8:40 am

### 1. Call to Order and Approval of Agenda

The Board Chair called the meeting to order and confirmed quorum was met, which included at least one lay Board Member present.

**Motion to approve the agenda. Carried**

### 2. Approval of Draft December 3, 2022 Meeting Minutes

**Motion to approve the December 3, 2022 meeting minutes as presented. Carried**

### 3. In-Camera by People Biz

**Motion to go in-camera at 9:06 AM. Carried**

**Motion to come out of in-camera 10:37 AM. Carried**

**Motion: to have People Biz provide mandatory Worksafe BC Training on April 14, 2023 in person in Langford. Carried**

### 4. Business Arising from Previous Minutes

The Board discussed several administrative changes to the Action Tracker and added the following:

- Registrant Board Member to look into practice areas before the next meeting and report back with an outline of each person's agrology practice.
- The Chair to present Engineer's and Geoscientists of BC documents relating to practice standards.
- Develop RFP for Program Manager to manage volunteers, agrologist preferred. Cost unsure, so present RFP for estimation.
- CEO to ask practice areas consultant for reference on AIA's Practice Standards

### 5. CEO/Registrar's Report: Written report submitted by the CEO/Registrar was presented, and highlights were discussed.

**Motion: to accept the recommendation of the Nominations Committee for the election by acclamation of Warren Mills, PAg effective immediately after the AGM in 2023. Carried**

### 6. Deputy Registrar's Report: Written report submitted by the Deputy Registrar was presented, and highlights were discussed.

**Motion to approve the recommendations stated within the Deputy Registrar report. Carried**

### 7. Communication Officer's Report: Written report submitted by the Communications Officer was presented, and highlights were discussed

- Current communications officer to stay until end of April to develop AGM Report and assist with conference.
- The communications subcontractor hire will start on May 1, 2023.

### 8. Strategic Planning 2024 and Beyond:

The Board and staff met after lunch to participate in brainstorming and discussion for the Strategic Plan gap analysis led by Greg Tegart, PAg and George Geldart, PAg.

**Motion to go in camera at 4:35 pm. Carried**

**Motion to come out of in camera at 5:30 pm. Carried**

**Adjournment of meeting at 5:30 pm. Carried**

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**Sunday, February 12, 2023**

**Meeting called to order at 9:30 am**

9. **Financial Officer's Report:** Written report submitted by the Financial Officer was presented, and highlights were discussed.

- Bookkeeping services will be solicited to find an auditor as soon as possible. This information will be presented to the registrants for special voting via email or at the AGM.
- Branch Budgets: Budgets were submitted only by four branches. Outstanding branches will be contacted. Branch Budget approval tabled to an online meeting prior to April 20<sup>th</sup>.

10. **Committee and Working Group Reports**

- Communications Working Group needs a new Chair as the current Chair is stepping down in September 2023.
- There are concerns that many committee positions are expiring and the positions need filling. The CEO will address this before the next meeting.

**Motion to increase the number of Credential Committee members to up to five lay members and up to 15 BCIA Registrants. Carried**

11. **Next Meetings**

- **March 1, 2023:** Presidents Call
- **April 20, 2023:** Sandman Signature Hotel, Kamloops.
- **April 21-22, 2023:** Sandman Signature Hotel Kamloops for Conference and AGM
- **Jun-Aug, 2023:** Summer check-ins via Zoom
- **September 22 - 24, 2023:** in Richmond
- **December, 2023:** Zoom call
- **February, 2024:** Date TBD in Richmond

**Motion to go in-camera at 10:52 am. Carried**

**Motion to come out of in-camera at 12:15 pm. Carried**

**Meeting Adjourned at 12:17 pm. Carried**