

Registrant Board Members

Regional Electoral District 1	Rebecca Martin, PAg (Co Chair/meeting Chair); Natasha Neumann, PAg
Regional Electoral District 2	Jessica Morgan, PAg (Chair); William Shaw, PAg
Regional Electoral District 3	Warren Mills, PAg; Yasemin Parkinson, PAg; Kirk Phair, PAg (Treasurer)
Past Chair (non-voting)	Vacant

Lay Board Members Brock Endean

BCIA Staff Jane Kerner, Interim CEO
Laurena Olsen, Deputy Registrar (recorder)
Jasmine Wong, Provincial PD Coordinator

Regrets Carla Corbett Schiller, RPBio (Lay Board Member)

The meeting was called to order at 7:03 pm

1. Call to Order

The Co Chair called the meeting to order and confirmed quorum was met, which included at least one Lay Board Member present.

2. Approval of Agenda

Note that Rebecca Martin, PAg (Co Chair) will be the meeting Chair.

Motion to accept the agenda as amended. Carried

3. Approval of Draft Meeting Minutes

- **Motion to approve the April 20, 2023 meeting minutes as amended. Carried**
- April 22, 2023 BCIA AGM minutes were presented for review only; a few edits were noted.
- June 1, 2023 meeting minutes are pending and will be presented at a future Board meeting.
- June 14, 2023 meeting minutes only required in and out of camera times confirmed; will be presented at a future Board meeting.
- June 26, 2023 meeting minutes are pending and will be presented at a future Board meeting.
- **Motion to approve the July 11, 2023 meeting minutes as amended. Carried**
- July 25, 2023 meeting minutes are pending and will be presented at a future Board meeting.
- **Motion to approve the July 30, 2023 meeting minutes as amended. Carried**
- **Motion to approve the August 2, 2023 meeting minutes as amended. Carried**
- **Motion to approve the August 9, 2023 meeting minutes as amended. Carried**

4. Action Tracker Sheet

The action tracker sheet was presented for review and discussion. The tracker sheet will be updated appropriately with select edits.

5. Interim CEO Report

Interim CEO Jane Kerner, PAg presented the report. Details were provided and discussed regarding the Registrar hiring process. Jane notified the Vice Chair of Agrologists Agronomes Canada (AAC) that she will be the new BCIA Board representative. A memorandum to the Investment Agriculture Foundation (IAF) contract will be coming.

6. Deputy Registrar Report

The Deputy Registrar report was presented and discussed. The travel expense form and policy/guidelines were updated with amendments suggested by the Board. A final version will be ready by September 11, 2023.

7. Provincial PD Coordinator Report

The Provincial PD Coordinator report was presented and discussed.

8. Committee and Working Group Reports

- Audit and Practice Review Committee – as presented. Lay and Registrant committee members are needed. Committee is more fully engaged now especially with the 2023 PD Audit.
Action: requested feedback from the Office of the Superintendent of Professional Governance (OSPG) to see if the office is developing a professional negligence course.
Action: ask OSPG the opinion regarding the 2022 PD Audit not completed. The committee is requesting to recuse themselves from the PD Audit process in 2022. It was the Registrar’s responsibility to complete the audit.
Action: Provincial PD Coordinator to add this discussion to the next committee meeting agenda.
- Credentials Committee – as presented.
- Governance Committee – as presented.
- Investigation Committee – as presented.
- Nomination Committee – as presented.
- Communications Working Group – as presented. Social media stats and recommendations for media boosts were provided by the consultant. It was suggested to align the communications with our strategic plan in the promotion of BCIA.

9. Upcoming Quarterly Meeting Dates

- December 1-2 via Zoom
- February 23-25 in Richmond

10. Other Business

The Board discussed the Admin and Finance Officer position and the potential to hire the finance employee from the temp agency. The Interim CEO will determine the appropriate plan to fill the position.

Motion to adjourn the meeting at 8:59 pm. Carried