



**Meeting of the Board of Directors
Tuesday, January 14, 2025
6:30 PM – 8:30 PM via Zoom**

Registrant Board Members

Regional Electoral District 1	Rebecca Martin, PAg (Chair); Natasha Neumann, PAg
Regional Electoral District 2	Catherine Hayes, PAg (attended until 7:45pm)
Regional Electoral District 3	Warren Mills, PAg; Yasemin Parkinson; PAg; Kirk Phair, PAg

Lay Board Members	Guy Chartier; Brock Endean; Betsy Gibbons Carla Corbett, RPBio (6:45 – 8:45 pm)
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Past Chair, Non-Voting	Jessica Morgan, PAg, RPBio
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BCIA Staff	Jennifer Lawrence MAL, CEO and Registrar Laurena Olsen, Deputy Registrar Janelle Snowden, Governance Secretary and Office Manager (recorder)
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Guests:	Bradley Chisholm and Darlene Hyde, (The Regulator's Practice)
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Regrets:	William Shaw, PAg
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MINUTES

1. Call to Order

The Chair called the meeting to order at 6:03 pm and confirmed quorum was met, which included at least one Lay Board Member present. A land acknowledgement was made by the CEO.

1.1 Agreement on the Agenda

The Chair reviewed the agenda with the members. No additions or changes were made.

BE IT RESOLVED THAT the Board adopts the agenda as presented.

Carried

2. CEO/Registrar Update

The CEO/Registrar's Report received for information. In response to questions from the Board, the CEO advised that in keeping with the intent of the *Professional Governance Act* ("the PGA") in relation to investigations of complaints, the Board would only receive information on an investigation in the event that public notification was required, or the potential of investigative information being made public.

The CEO confirmed to the Board that an internal complaint tracking system was in place that would monitor the complaints process, as well as tracking for any potential trends in the types of complaints received by the BCIA.

The CEO also advised that she was very optimistic about the recruitment for the Deputy Registrar: Practice position.

3. Strategic Planning – Board Feedback Session

The Chair welcomed Bradley Chisholm and Darlene Hyde from The Regulator's Practice ("The Regulator's") and advised that Bradley will provide a summary of the outcomes of the recent Strategic Planning session and lead the Board through some further discussions.

Bradley provided an overview of the process thus far and reminded the Board that what they are viewing is not the final outcome but to a check-in to confirm that the development of the strategic plan is on the right path. Bradley noted that this strategic plan would span the next three years and that the CEO and staff would develop a one-year operational plan.

Bradley and the CEO advised that three strategic themes had been identified: Stability, Confidence and Impact, and all three of these would be applied to the focus areas and the Regulatory Principles. The key focus for approximately the first six-month is the stability of operations and by extension, risk management. The CEO stated that we can not stabilize the organization without including Indigenous and DEI elements throughout all of our practices. It was agreed that there would be further discussion on this at the February Board meeting on how to continue our path to reconciliation.

There was general agreement from the Board on the mandate for BCIA and the strategic themes The CEO stated that all principles should be considered as equal in priority, and they are not listed in order of significance. It was agreed that we need to clarify our priorities for the foundational year of this strategic plan. Once our priorities are defined, they would provide the basis to finalize both our internal vision and our public facing vision statement and how to intend to achieve our goals.

ACTION: Meeting to be held between Jen, Bradley and Brock to further discuss Indigenous initiatives, which is to be followed up with an Indigenous initiative session for the entire Board.

ACTION: CEO to incorporate feedback from this session into the final Strategic Plan for review by the Board at the February meeting.

4. Upcoming Meeting Dates

The Next BCIA Board Meeting is scheduled for Friday February 21 from 2 – 8pm at Richmond Oval, and Sunday, February 22, 2025, from 8:30am – 4:30pm in the Bridgeport Room at the Radisson Hotel Vancouver Airport.

Motion to adjourn meeting at 8:50 pm.