

Registrant Board Members

Regional Electoral District 1 Rebecca Martin, PAg (Chair); Natasha Neumann, PAg
Regional Electoral District 2 Catherine Hayes, PAg; William Shaw, PAg (joined at 6:53 pm)
Regional Electoral District 3 Yasemin Parkinson, PAg; Kirk Phair, PAg (Treasurer)

Past Chair Non-voting Jessica Morgan, PAg, RPBio

Lay Board Members Guy Chartier
Carla Corbett Schiller, RPBio (joined at 6:38 pm)
Brock Endean
Betsy Gibbons

BCIA Staff Jane Kerner, PAg, Interim CEO (recorder)
Ryan O'Grady, PAg, PEng, Registrar
Laurena Olsen, Deputy Registrar (joined at 6:45 pm)

Regrets Warren Mills, PAg (District 3 Board Member)
Jasmine Wong, Provincial PD Coordinator
Adeola Odunaike, Administrative Assistant

Thursday, July 25, 2024

The meeting was called to order at 6:02 pm.

1. Call to Order

The Chair called the meeting to order and confirmed quorum was met, which included at least one Lay Board Member present.

2. Approval of Agenda

Select edits to the agenda were noted.

- *Motion to accept the agenda as amended. **Carried***

3. Approval of Draft June 20, 2024 Amended Meeting Minutes

- *Motion to approve the amended June 20, 2024 meeting minutes. **Carried***

4. Action Tracker

The action tracker sheet was presented for review and discussion. The tracker sheet will be updated appropriately with select edits.

- **Action:** Advancing Indigenous Reconciliation Working Group will reconvene to recommend 'next steps' with Indigenous training and to amend terminology in original recommendation, ready for the February 2025 meeting.

5. Alliance of Canadian Agrology Regulators (ACAR)

A written report was provided by the Interim CEO. It was noted that ACAR is mainly a platform for discussion to support increased collaboration among the national regulators to provide labour mobility and national awareness of issues that affect all parties. An upcoming meeting will be September 25, 2024 with the BCIA Registrar invited to attend. One topic area is the TAg designation in BC and other provinces, relating to labour mobility.

6. Strategic Plan Update/Website

A written report was provided by the Interim CEO. It was recommended to adjust the information on the website to reflect that the new strategic plan will be 2025-2028 rather than 2024-2029.

7. Details on Land Summit 2024

A verbal report was provided by the Interim CEO which included attendance results from the summit. The next BC Land Summit Society meeting will be November 22, 2024 to determine the location for 2029 summit, strategic plan, and AGM.

8. Update on Appointment for Investigation Committee

A verbal update was provided by the Registrar. As originally recommended by the Nomination Committee, the following is for the Board's consideration:

- Barbara Carle-Thiesson – Investigation Committee (Lay Member)
- **Motion** to accept the above appointment as recommended by the Nomination Committee. **Carried**

9. Update RGEN-TRU Diploma Program

A verbal report was provided by the Registrar and Deputy Registrar regarding achievements relating to the new Regenerative Agriculture program at Thompson Rivers University of which was recently approved for the Technical Agrologist (TAG) designation.

10. Needs for New CEO: First 30 Days

A written report was provided by the Interim CEO. The Board discussed whether to engage with a consultant to assist with onboarding the new CEO.

- **Action:** Interim CEO to expand upon the developed list of categories/items within a new template and share with the Board.
- **Action:** Chair to consult with Bradley Chisholm at the Regulator's Practice regarding the options & scope of the recommended consultant's services for onboarding new CEO. Results will be circulated to the Board within the next 2 weeks (by Aug 8, 2024)

11. CEO Search Update

A verbal report was provided by the Immediate Past Chair. Timelines and target dates were discussed with final decisions to be made in camera.

12. a. New Finance Officer Position Update

A verbal report was provided by the Interim CEO regarding progression towards establishing a bookkeeping team. A contract with MNP, an accounting firm, is being secured to deliver ongoing financial support services to BCIA.

12. b. Administrative Assistant Position Update

A verbal report was provided by the Interim CEO regarding securing a permanent person for the role.

13. Branch PD Financial Guidance

A verbal report was provided by the Interim CEO. Changes in wording have been made on the Branch Budget templates to accord with the guidelines that were approved by the Board in October 2021.

14. Financial Statement Update

Financial statements were provided for review. The Board discussed an overview of the current finances based on the Interim CEO's estimations.

15. OSPG Fall Meeting Scheduling Update

The Board was advised that a doodle poll for the next OSPG/BCIA meeting is available for input.

16. New Business

None to report.

17. Upcoming Meeting Dates

- September 20-22 (quarterly) – Westin Bear Mountain
- November 7 - 6 pm to 9 pm virtual
- November 29-December 1 (quarterly) – Radisson Vancouver Airport
- February 22-24 (quarterly) – Radisson Vancouver Airport

18. In Camera

- **Motion** to go in camera at 8:48 pm. **Carried**

- *Motion to return back to the meeting at 9:04 pm.*
- *Motion to adjourn meeting at 9:05 pm. **Carried***